

**IDA Board Meeting Minutes**  
**February 12, 2015 immediately following CRC meeting**  
**Madison County Center for Economic Development**  
**Canastota, NY**

**Call to order by Chairman Bargabos at 4:51 pm**

**Approval of Minutes**

IDA meeting minutes from January 15, 2015, motion for approval by S. Potter, seconded by R. Lura, approved.

**Review of Financials**

Month end financials from January 2015- postponed

**Chairman's Report**

Updates from Committees- no committee meetings were held  
Updates from Albany (G. Cregg)- This year's budget contains some legislation that is potentially detrimental to IDAs, IDA will reach out to local representatives to express concern.

**Executive Director's Report**

New Business:

ABO letter regarding Grant Facilitation Corporation- The ABO has criticized creation of the (GFC) Grant Facilitation Corporation, which was established per the request of Empire State Development in order to accept a state grant. The Chairman will respond with a letter stating that the IDA's interpretation of the situation is that the agency is under compliance.

Old Business: Defeasance of Colgate 2005 Bonds, Thruway Authority  
Other Activities:

**Resolutions**

Resolution Authorizing Defeasance of Colgate 2005 Bonds, motion for approval by J. Romagnoli, seconded by E. Moran, roll call,

Richard Bargabos	VOTING	<u>Yes</u>
David Rogers	VOTING	<u>Absent</u>
Russell Lura	VOTING	<u>Yes</u>
Elizabeth Moran	VOTING	<u>Yes</u>
Jack Romagnoli	VOTING	<u>Yes</u>
Steven Potter	VOTING	<u>Yes</u>
John Salka	VOTING	<u>Absent</u>

Resolution Authorizing Acceptance of a Gift of Land from the NYS Thruway Authority and Further Authorization with Condition that Said Land be Reconveyed to the International Boxing Hall of Fame, motion for approval by R. Lura, seconded by E. Moran, roll call,  
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director@madisoncountyida.com \* www.madisoncountyida.com

Richard Bargabos	VOTING	<u>Yes</u>
David Rogers	VOTING	<u>Absent</u>
Russell Lura	VOTING	<u>Yes</u>
Elizabeth Moran	VOTING	<u>Yes</u>
Jack Romagnoli	VOTING	<u>Yes</u>
Steven Potter	VOTING	<u>Yes</u>
John Salka	VOTING	<u>Absent</u>

**Other Business**

**Date of next meeting**

March 19, 2015– Madison County Center for Economic Development

**Adjourn-** motion to adjourn at 5:35 pm by S. Potter, seconded by J. Romagnoli

**IDA Audit Committee Board Meeting Minutes  
Madison County Center for Economic Development  
March 26, 2015**

**Members: *J. Romagnoli, J. Salka, S. Potter*  
Absent: Chairman Romagnoli**

- I. Call to order by S. Potter at 2:32 pm
- II. Old business
  - Approval of minutes from January 15, 2015
- III. New business
  - Review Draft Audit- presentation by Charlie Chambers
    - Charlie presented the management letter and draft 2014 audited financial statements. He stated the auditors found no contentious issues, no disagreements with staff and had a clean opinion of the report.
    - PARIS report overview- IDAs are being required to file a sales tax abatement report. The Madison County IDA has no sales tax abatements to report for 2014.
  - Motion to recommend approval to full board of audit and PARIS documents by S. Potter, seconded by J. Salka, all in favor, approved.
- IV. Adjourn
  - Motion to adjourn at 2:56 pm by S. Potter, approved.

**IDA Board Meeting Minutes**  
**March 26, 2015 immediately following CRC meeting**  
**Madison County Center for Economic Development**  
**Canastota, NY**

**Attendance: R. Bargabos, D. Rogers, E. Moran, R. Lura, S. Potter, J. Salka**

**Absent: J. Romagnoli, J. Salka**

**Also present: Kipp Hicks, George Cregg, Amanda Nicholas**

**Call to order** by Chairman Bargabos at 4:07 pm

**Approval of Minutes**

IDA meeting minutes from February 12, 2015

**Review of Financials**

Financial reports were presented and reviewed - motion to approve financials by R. Lura, seconded by D. Rogers, approved.

**Chairman's Report**

Report from Audit Committee- The committee recommended approval of draft audit report with the presentation from Charlie Chambers of Gustafson & Wargo CPAs, motion to approve draft audited financial statements by E. Moran, seconded by D. Rogers, approved.

Motion to approve authorization of Executive Director to submit PARIS annual reports (including Operations and Accomplishments, and Mission Statement and Goals) by D. Rogers, seconded by R. Lura, approved by all.

R. Lura recommended getting an update on the contract with the PCD in Hamilton to include as part of (CRC) accomplishments.

**Executive Director's Report**

Old Business:

New Business: Annual Sales Tax Abatement Report will be filed with the state, motion for approval to sign and submit by R. Lura, seconded by S. Potter, approved.

Other Activities: K. Hicks has worked with Erie Canal Brewing Company to secure a \$10,000 grant from the Workforce Development Institute and is working with others to do the same.

**Resolutions**

Resolution Authorizing Execution of Defeasance Documents, Morrisville Auxiliary Corporation, motion for approval by R. Lura, seconded by E. Moran, roll call

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Yes
Jack Romagnoli	VOTING	Absent
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

**Other Business**

The IDA established that the Board of Directors for the Madison County IDA will be the sole members of the Madison County GFC, to meet immediately following this meeting. Motion by E. Moran, seconded by S. Potter, approved.

**Rogers' Report**

Updates from Morrisville State College: The search continues for a new president. Dr. Rogers is included as a candidate, a decision will be made in May or June with the new president starting July 1, 2015.

Start Up NY- Empire Brewing Company has been accepted into Start-Up New York.  
Agricultural Economic Development Updates: CCE is continuing to investigate shared services.

**Date of next meeting**

April 16, 2015 – Madison County Center for Economic Development

**Adjourn**

Motion to adjourn at 4:40 pm by D. Rogers, seconded by S. Potter, approved.

**IDA Board Meeting Minutes**  
**May 28, 2015 immediately following CRC meeting**  
**Madison County Center for Economic Development**  
**Canastota, NY**

**Attendance: R. Bargabos, J. Romagnoli, E. Moran, S. Potter, G. Cregg, K. Hicks, A. Nicholas, F. Swayze, local carpenters union**

**Call to order** by Chairman Bargabos at 2:57 pm

**Approval of Minutes**

IDA meeting minutes from March 26, 2015, motion for approval by S. Potter, seconded by E. Moran, approved.

**Review of Financials**

Review of financials from April 2015, balance sheet and revenue appropriations analyses were presented and reviewed, motion for approval by S. Potter, seconded by J. Romagnoli, approved.

**Chairman's Report**

ABO correspondence and next steps/actions, the ABO has advised the IDA to file separate financial statements or dissolve the Madison Grant Facilitation Corporation. The GFC was created per the recommendation from Empire State Development in order to receive CFA grant for Ciotti Enterprises. Hodgson-Russ would like to file an article 78 against the ABO, and is asking the Madison County IDA for contribution not to exceed \$5,000 to move forward with lawsuit. Hodgson-Russ's other clients and New York State Economic Development Corporation could also contribute to the cause. Motion authorizing Executive Director (in cooperation with the Grant Facilitation Corporation and Hodgson-Russ), to file suit against ABO, by S. Potter, seconded by J. Romagnoli, approved.

**Executive Director's Report**

Old Business:

- A. Participated in groundbreakings for Empire Brewing Company and Cazenovia Hospitality.
- B. Johnson Brothers Lumber has begun construction.
- C. Working with Critz Farms and others on WDI grants
- D. ARE Park water and sewer line will provide for a future local water district in the Town of Lincoln via a second water tower and pump station.
- E. K. Hicks is working with medical marijuana businesses looking to locate in Madison County, regarding the Compassionate Care Act. The IDA will be encouraging of the project, as it is value added agriculture; they are not seeking any IDA benefits. The company is only looking for local support.

New Business: Report on Public hearing; deviation from UTEP on Empire Farmstead, Project, Empire Farmstead Brewery has been accepted into the Start-Up New York program. The IDA will be the conduit for the 10 year, 100% property tax benefits. Therefore, it was necessary to deviate from our standard Uniform Tax Exemption Policy to which Empire Farmstead had previously requested.

Other Activities:

## Resolutions

SEQR Resolution for Amended Project, Empire Farmstead Brewery, motion for approval by S. Potter, seconded by E. Moran, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Absent
Elizabeth Moran	VOTING	Yes
Jack Romagnoli	VOTING	Yes
Russ Lura	VOTING	Absent
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

Resolution authorizing Pilot Deviation for Amended Project, Empire Farmstead Brewery, motion for approval by J. Romagnoli, seconded by E. Moran, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Absent
Elizabeth Moran	VOTING	Yes
Jack Romagnoli	VOTING	Yes
Russ Lura	VOTING	Absent
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

Amended Approving Resolution, Empire Farmstead Brewery, motion for approval by S. Potter, seconded by J. Romagnoli, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Absent
Elizabeth Moran	VOTING	Yes
Jack Romagnoli	VOTING	Yes
Russ Lura	VOTING	Absent
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

## Other Business

### Rogers' Report

Updates from Morrisville/Start Up NY, K. Hicks stated that Start-Up New York has been great for exposure and changing perception of New York State as a high cost, high tax business location.

Agricultural Economic Development Updates- postponed.

### Date of next meeting

June 11, 2015 -- Madison County Center for Economic Development

### Adjourn

Motion to adjourn by S. Potter, seconded by J. Romagnoli at 4:10, approved.

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**IDA Board Meeting Minutes**  
**June 11, 2015 immediately following CRC meeting**  
**Madison County Center for Economic Development**  
**Canastota, NY**

**Call to order** by Vice Chairman Rogers at 2:50 pm

**Approval of Minutes**

IDA meeting minutes from May 28, 2015, motion for approval by S. Potter, seconded by J. Romagnoli, approved.

**Review of Financials**

Review of financials-postponed

**Chairman's Report**

ABO correspondence and next steps/actions, Hodgson-Russ continues to work on response to ABO, should be ready by July.

Update from Albany, G. Cregg, there is an IDA reform bill that NYSEDC has worked out with the controller, the IDA will have a few more requirements, including developing criteria for applications.

**Executive Director's Report**

Old Business:

New Business: Morrisville State College Foundation advance refunding, the existing debt was issued through the Madison County IDA, and the refinance will be issued through the CRC.

Other Activities: Motion to elect Steven Potter as Assistant Secretary by R. Lura, seconded by J. Romagnoli, approved.

**Resolutions**

Advance Refunding Defeasance resolution- Morrisville Auxiliary Corporation, motion for approval by R. Lura, seconded by J. Romagnoli, roll call,

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Absent
Elizabeth Moran	VOTING	Yes
Jack Romagnoli	VOTING	Yes
Russ Lura	VOTING	Absent
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

**Other Business**

The Board congratulated Dr. David Rogers on his recent appointment of President of Morrisville State College.

**Rogers' Report**

Updates from Morrisville: Start Up NY, Morrisville State has had applications, Empire Brewing Company has been accepted into the program. Start-Up NY projects that are not located on a SUNY campus will receive tax benefits through IDAs.

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**Date of next meeting**

July 16, 2015 – Madison County Center for Economic Development

**Adjourn**

**IDA Board Meeting Minutes**  
**July 16, 2015 immediately following CRC meeting**  
**Madison County Center for Economic Development**  
**Canastota, NY**

**Call to order by Vice Chairman Rogers at 3:00 pm**

**Approval of Minutes**

IDA meeting minutes from June 11, 2015- postponed

**Review of Financials**

Review of financials from June 2015-postponed

**Chairman's Report**

Update from Albany, G. Cregg-postponed

**Executive Director's Report**

Old Business: Updates on current construction projects

New Business:

Other Activities:

**Resolutions**

Bond Defeasance Resolution for Oneida Healthcare 2015A, motion for approval by R. Lura, seconded by J. Salka, roll call

Richard Bargabos	VOTING	Absent
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Absent
Jack Romagnoli	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Absent
John Salka	VOTING	Yes

**Other Business**

**Rogers' Report**

Agricultural Economic Development Updates- Marie Anselm has resigned to take a position on Ontario County.

**Date of next meeting**

August 19, 2015 – Madison County Center for Economic Development

**Adjourn**

**IDA Audit Committee Board Meeting Minutes  
Madison County Center for Economic Development  
September 10, 2015**

**Members: *J. Romagnoli*, J. Salka, S. Potter**

**Absent: J. Salka, S. Potter**

- I. Call to order by Chairman Romagnoli at 2:25 pm, there was no quorum, J. Romagnoli moved to adjourn meeting, postpone all business to next meeting
- II. Old business  
Approval of minutes from March 26, 2015- postponed
- III. New business  
Review draft proposed IDA budget 2016-moved to full IDA Board
- IV. Adjourn

**IDA Board Meeting Minutes**  
**September 10, 2015 immediately following CRC meeting**  
**Madison County Center for Economic Development**  
**Canastota, NY**

**Attendance:** R. Bargabos, D. Rogers, J. Romagnoli, E. Moran  
**Absent:** R. Lura, J. Salka, S. Potter  
**Others Present :** K. Hicks. A. Nicholas

**Call to order by Chairman Bargabos at 3:20 pm**

**Approval of Minutes**

IDA meeting minutes from July 16, 2015, motion for approval by J. Romagnoli, seconded by E. Moran, approved by all present, carried.

**Review of Financials**

Review of financials from August 2015, financials were presented and discussed, projects that closed this year include Waterfall Designs, Empire Farmstead Brewery, and Cazenovia Hospitality. Motion to approve financials as presented by E. Moran, seconded by J. Romagnoli, approved by all present, carried.

**Chairman's Report**

Updates from Committees- Audit Committee had no quorum for 2016 budget discussion, moved to full IDA Board

K. Hicks presented and reviewed the draft 2016 IDA budget, an explanation of every line item was provided, motion for approval of 2016 IDA budget as presented by J. Romagnoli, seconded by D. Rogers, approved by all present, carried.

Update from Albany, G. Cregg-postponed

**Executive Director's Report**

Old Business: Updates on current construction projects, Johnson Brothers Lumber, Empire Brewing Company, Cazenovia Hospitality, all projects are currently under construction and are moving forward.

New Business: K. Hicks will attend a REDC meeting on September 11, 2015

Other Activities:

**Resolutions**

**Other Business**

**Rogers' Report**

Updates from Morrisville: Morrisville has received a grant for a bio digester, Mustang Weekend is September 26, 2015, President Rogers invited everyone to attend.

Agricultural Economic Development Updates- a new Agricultural Economic Development person is being hired, more details to come.

**Date of next meeting**

November 19, 2015 – Madison County Center for Economic Development

**Adjourn**

Motion to adjourn at 4:16 by J. Romagnoli, seconded by E. Moran